

LIBRARY DIRECTOR-JACKSON COUNTY PUBLIC LIBRARY

Description: Jackson County is rural community located along the beautiful Ohio River in the Ohio River Valley of West Virginia. We are situated along Interstate 77 between Charleston our state's capital and Parkersburg, both approximately 37 miles away. This is a highly desirable place to live with great schools, health care, shopping and abundant outdoor recreational activities. The Jackson County Public Library (JCPL) serves a county-population of approximately 29,237. The county library system includes a Main Library in Ripley, its county seat, and a branch library located in Ravenswood. The JCPL has an annual budget of over \$500,000 with a staff of 3 full time employees, 10 part-time employees plus 5 additional volunteers.

Responsibilities: Leads the organization, collaboratively developing and implementing the Library's strategic vision and plan, and ensuring the fulfillment of the Library's mission and its future success. The Library's Director works with a high degree of independence and supports the governing volunteer Library Commission, fostering board development and problem solving while keeping the Board informed of internal conditions and external developments. The Library Director will be an articulate spokesperson for the library and a supportive contributor and team player within the community fostering positive relationships with elected officials, funding agencies and organizations. The Director will also be a responsible steward of library funds, an active participant in fundraising and development, and the authority on all personnel and operational matters. As a service center, the Library Director must be able to demonstrate an ability to work with various local boards and to provide advice to those boards. The Director creates and promotes a culture that reflects the Library's values, encourages good performance, and rewards creativity, innovation and productivity.

Requirements:

- Master's degree in Library Science from an ALA accredited institution
- A minimum of five (5) years of progressively responsible public library experience
- Three (3) or more years of proven budgetary and personnel management experience
- Considerable knowledge in the general administration and supervision, and extensive knowledge of the methods, policies, practices, and procedures of the professional library work
- Knowledge and understanding of the latest technology trends and their increasing impact on library operations
- Excellent oral and written communication and interpersonal skills
- The ability to advocate for the library in a public setting

Compensation:

The hiring range for the position is \$42,000-\$43,000 annually based on qualifications and experience and includes a competitive employee benefit package.

All interested and qualified applicants should submit a letter of interest, resume, and the names of three professional references for contact by February 15, 2017 to the Jackson County Public Library, 208 N. Church Street Ripley, West Virginia 25271 or to Jenny Scholl at jascholl@earthlink.net. Review of applications will begin January 31, 2017. JCPL is an EEO employer.